

Located at 20700 Swenson Drive, Suite 100, Waukesha, WI 53186

GENERAL CIRCULAR LETTER 606—FEBRUARY 21, 2013

TO: Members of the Bureau

FROM: Kay Higgins

RE: Enhancement to Manage USR

SPECIAL ATTENTION: UNIT STATISTICAL PERSONNEL

Effective immediately, WCRB will display the date a unit report was added to the NCCI file. To view this date, select a unit report and click on "View Selected USR". The user will see two dates on the top line of the Header Record screen.

- The "Received Date" is the date WCRB received the electronic file.
- The "Date Added to NCCI File" is date the report was added to the NCCI file.

If you have any questions regarding this change, contact Kay Higgins at 262-796-4570, or via e-mail at kay.higgins@wcrb.org.