



Wisconsin Compensation Rating Bureau

262-796-4540 ▲ Fax 262-796-4400 ▲ www.wcrb.org

P.O. Box 3080 ▲ Milwaukee, WI 53201-3080

Located at 20700 Swenson Drive, Suite 100, Waukesha, WI 53186

GENERAL CIRCULAR LETTER 458 - APRIL 29, 2004

RE: INVOICE INFORMATION PRODUCT

WCRB is pleased to announce the availability of the Invoice Information product on its Web site (www.wcrb.org). This product provides members of our Web site the ability to search for, view, and track invoices for their organization. Notice to Carrier (NTC), Unit Stat, 60-day, and miscellaneous type charges are included. Assessment and financial call charges are excluded. All unpaid invoices can be viewed, (including those prior to 2004), as well as paid invoices and withdrawn charges from January 2004 to present. Current period charges are also viewable. All information is updated on a daily basis.

The Invoice Information product allows the user to search by Invoice / Invoice Summary Statement Number (ISS Number), Invoice Summary Statement Date, and Status. Included Statuses are:

- Current period charges
(Charges levied to date in the current month; these do not yet appear on a statement)
- Paid in full
- Past due
- Unpaid (includes past due)
- Withdrawn

WCRB would also like to take this opportunity to remind our membership of two existing online products that can be beneficial in reducing the number of fines levied. The NTC Lookup provides carrier members of our Web site the ability to search for, view, and track NTC letters for their carrier group. The Unit Stat Tracking System (USTS) provides carrier members the ability to search for and track unit statistical report information for their carrier group, from "pre-delinquent" to "accepted" status. Both of these products provide a search mechanism to view what information will be due to the WCRB within certain time frames.

If you do not currently have access to any of the aforementioned products, and would like access, you must contact your Group Administrator to make the appropriate arrangements.

Please contact us at 262-796-4540 with any questions.