



Wisconsin Compensation Rating Bureau

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P.O. Box 3080 ▲ Milwaukee, WI 53201-3080

Located at 2200 North Mayfair Road, Wauwatosa, WI 53226

GENERAL CIRCULAR 417 – JUNE 6, 2001

Unit Statistical Bulletin Alert

**TO ALL MEMBERS OF THE BUREAU
SPECIAL ATTENTION – UNIT STATISTICAL PERSONNEL**

RE: DIRECT COLLECTION OF UNIT STATISTICAL REPORTS

Effective July 1, 2001, carriers reporting Wisconsin unit statistical report data will have the option of filing their unit statistical reports directly with WCRB, or continuing to use their current reporting method of filing directly with NCCI. Providing an option that allows reporting data directly to WCRB will afford some carriers with a more efficient flow of unit statistical data, still allowing all parties the ability to fulfill statutory and business requirements.

In the event a carrier elects to file unit statistical data directly with WCRB, **all** unit statistical report submissions (interstate, intrastate, and non-rated risks) must be sent to WCRB. All data received by WCRB will be edited, and if error free, electronically transmitted to NCCI on a daily basis for interstate rating and rate making. If a carrier elects to continue to send unit statistical report data to NCCI, no changes to existing reporting procedures are necessary. All reporting and communication procedures will remain status quo.

The Wisconsin Statistical Plan Manual is being revised to document the reporting instructions to facilitate this change. The draft phraseology is in italics below. The WCSTAT section of the WCIO Workers Compensation Data Specifications Manual is also being revised to include Wisconsin data element applicability. Notification of an industry training session will be forthcoming, and is being designed to help facilitate this reporting change and address general reporting issues.

WISCONSIN WORKER’S COMPENSATION STATISTICAL PLAN MANUAL
Effective Date: January 1, 1996

Original Printing *Section I* *Page 3*
September 2001

SECTION I. – GENERAL RULES/DEFINITIONS

A. Scope of Report.

A report must be filed for every policy insuring liability under Wisconsin Worker’s Compensation and Employers Liability Insurance. Two reporting options exist when reporting unit statistical data for Wisconsin:

Option 1: File all unit statistical report data directly with Wisconsin Compensation Rating Bureau (WCRB). Prior to submitting unit statistical data directly to WCRB, a “Filing Option Election Form” must be completed and approved by the Bureau. Contact the Bureau directly for questions regarding reporting requirements and available methods of submission. (Copy of form in Section VII)

Option 2: If you are not approved to file directly with WCRB, all electronic reports must be filed with the National Council on Compensation Insurance Inc. (NCCI), Data Operations, 901 Peninsula Corporate Circle, Boca Raton, FL, 33487. All hard copy reports must be filed with First Image Data Input Div. NCCI PO Box 7369, London, KY 40742-7369.

If your intent is to file unit statistical report data directly with WCRB, the FILING OPTION ELECTION FORM must be completed. Please see our Forms Section under Products and Services on our web site. Once the form is received, WCRB will contact you to provide additional information and coordinate the filing of data directly with our office.

At this time, the acceptable methods of filing unit statistical report data to the WCRB are via magnetic tape, BEEP diskette, and hard copy. As new reporting alternatives are added, you will be notified.

Any unit statistical reporting questions should be directed to the attention of:

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