GENERAL CIRCULAR LETTER 589—MARCH 22 2012

TO: Members of the Bureau

FROM: Kay Higgins

RE: Enhancement to Manage USR Web Product

SPECIAL ATTENTION: UNIT STATISTICAL PERSONNEL

Effective immediately, Manage USR screens have been enhanced to provide an additional column that displays "Last Comment Submitted". The values shown in this column will be "WCRB", "Carrier" or "None".

- "WCRB" indicates the last Web response posted was from a WCRB staff member.

- "Carrier" indicates the last Web response posted was from a carrier representative.

- "None" indicates no Web response has been posted on Manage USR.

We have added this column to help our users better identify a unit report in a rejected status, that has correspondence posted in Manage USR, with the reporting issues still outstanding.

If you have any questions regarding this change, contact Kay Higgins at 262-796-4570, or via e-mail at kay.higgins@wcrb.org.