

Located at 20700 Swenson Drive, Suite 100, Waukesha, WI 53186

GENERAL CIRCULAR LETTER 561—SEPTEMBER 8, 2010

TO: Members of the Bureau

FROM: Elizabeth Rohde and Sara Shackelford

RE: Record Type Code 86

Policy Information Page Class and/or Rate Change and Other Endorsement Record

SPECIAL ATTENTION: POLICY REPORTING PERSONNEL

Effective May 19, 2009, the Workers Compensation Insurance Organization (WCIO) adopted changes to the Workers Compensation Policy Tape Reporting Specifications Manual (WCPOLS), which included the new endorsement Record Type Code 86. The record accommodates changes to data related to a classification codes, and is reported in conjunction with Transaction Code 03. The Wisconsin Compensation Rating Bureau (WCRB) can now accept the new record.

The data format for this record is also available for PEEP entry. PEEP is a product of the ACCCT (American Cooperative Council on Compensation Technology).

Because there is now a method to report these changes using PEEP, either via endorsement or a change transaction, there is no longer a need for carriers to send class code related changes in hard copy to the WCRB.

If you have any questions regarding this information, please contact:

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