

Located at 20700 Swenson Drive, Suite 100, Waukesha, WI 53186

## **GENERAL CIRCULAR LETTER 556—JUNE 10, 2010**

- TO: Members of the Bureau
- FROM: Melanie Lindseth and Nancy Kronenberg
- RE: Elimination of Hard Copy Experience Rating Worksheet Distribution Effective January 1, 2011

Effective January 1, 2011, the Wisconsin Compensation Rating Bureau will cease hard copy distribution of experience rating worksheets to carriers.

Available today, carriers can obtain their rating worksheets through the WCRB Web site, the ACCCT Web site, or by receiving WCRATING electronic files.

## WCRB Web Site

The <u>Experience Rating Worksheet application</u> is available to all WCRB member companies. The application will be enhanced to provide alternative methods for rating worksheet look up. Details on the planned enhancements will be provided in future circulars.

If you plan to use the WCRB application, and your company is not currently a member of the WCRB Web site, we strongly encourage you to take the appropriate steps to become a member as soon as possible. Complete and submit the <u>WCRB Group Administrator Web</u> <u>Account Application</u>.

If you are a member and do not have access to Experience Rating Worksheet, or have any questions regarding membership, please contact your company's Group Administrator. If you do not know who this individual is, contact the WCRB Webmaster at 262-796-4540, or via e-mail at wcrbwebmaster@wcrb.org.

## ACCCT Web Site

If you choose to retrieve your worksheets through the ACCCT Web site, please review the EXR User Guide for additional information about the Experience Rating Worksheet Lookup application. If you have a CDX account and do not have access to the Experience Rating Worksheet Lookup, please contact your company's Insurance Group Administrator. If you do not know who this individual is, please contact the CDX Central Support at 212-920-2630, or via e-mail at cdxcentralsupport@axispoint.com.

## WCRATING Files

If you want to receive electronic WCRATING files, please contact Miguel Garcia at <u>miguel.garcia@wcrb.org</u> or Nancy Kronenberg at <u>nancy.kronenberg@wcrb.org</u> for assistance.

For additional information or questions on this upcoming change, please contact Melanie Lindseth at <u>melanie.lindseth@wcrb.org</u> or Nancy Kronenberg at <u>nancy.kronenberg@wcrb.org</u>.