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GENERAL CIRCULAR LETTER 553—MARCH 9, 2010

TO: Members of the Bureau

FROM: Kay Higgins

RE: Enhancement to Manage USR

SPECIAL ATTENTION: UNIT STATISTICAL PERSONNEL

Effective immediately, the Manage USR search screens have been enhanced to provide an additional column that displays the Correction Type Code reported on a unit statistical report. We have added this column to help our users better identify the unit report that is being searched for.

The code found in this new column is the 1-letter code (H, E, L, T, M, and A) that indicates the type of correction report submitted, and is applicable only to correction reports.

If you have any questions regarding this change, contact Kay Higgins at 262-796-4570, or via e-mail at kay.higgins@wcrb.org.