Located at 20700 Swenson Drive, Suite 100, Waukesha, WI 53186

CIRCULAR LETTER 532 – JANUARY 8, 2009

TO: Members of the Bureau

FROM: Kay Higgins

RE: 2009 INDUSTRY TRAINING SESSION REMINDER

General Circular Letter 527 announced that a WCRB Industry Training Session will be conducted on April 29, 2009. This session will cover all areas of our members' interaction with WCRB. Bureau members wanting to deepen their knowledge of the business side of data reporting and those involved in WCRB's invoicing are invited to attend.

As part of the 2009 Industry Training, the WCRB will also be hosting PEEP and BEEP training sessions, and will provide hands-on training of ACCCT products on April 30, 2009.

We would like to encourage you to send staff that may benefit from this training to one or both of these sessions.

More detailed information regarding these sessions can be found on the WCRB Web site under Circulars, 2008 Circulars, General Circular Letter 527.

REGISTRATION AND PAYMENT MUST BE RECEIVED ON OR BEFORE FEBRUARY 27, 2009

In conjunction with this, on Tuesday, April 28, 2009, we will host the Insurance Data Management Association's (IDMA) one-day course on Data Management for Insurance Professionals. This class will be available at a discounted price of \$149, which includes: the DMIP course study guide, classroom instructions and handouts of training material, online DMIP exam access for up to six months, and a 90-day IDMA limited membership. General Circular Letter 527 provides more information about what is presented in the class.

REGISTRATION AND PAYMENT SHOULD BE MADE DIRECTLY THROUGH IDMA BY CONTACTING FAROUK YASSINE AT 201- 469-3069 OR FYASSINE@IDMA.ORG BY FEBRUARY 27, 2009.

Any questions regarding this seminar can be directed to Kay Higgins, WCRB, 262-796-4570, or via email at kay.higgins@wcrb.org.