



Wisconsin Compensation Rating Bureau

## GENERAL CIRCULAR LETTER 526—NOVEMBER 11, 2008

TO: Members of the Bureau  
FROM: Kay Higgins  
RE: Unit Statistical Plan Instructions for Filing of Loss Corrections

### SPECIAL ATTENTION: UNIT STATISTICAL PERSONNEL

#### Background

The WCRB is receiving an increasing number of loss corrections, where loss record detail is changing between valuation dates, and the correction report is not reported as an Aggravated Inequity correction, or the Loss Conditions reported in the revised loss record are not coded as Non-Compensable or Subrogation recoveries.

The following is an excerpt from the WCRB Statistical Plan Manual (Section II, sub.E):

E. Loss Corrections. A correction of a loss report must also be filed when any of the following occur between valuation dates.

1. Loss values are found to have been included or excluded through a mistake other than error of judgment.
2. One or more claims are declared non-compensable as defined in the Experience Rating Plan Manual.
3. The carrier has obtained a subrogation recovery in an action against a third party or has received, or anticipates to receive, reimbursement from the Second Injury Fund.
4. A clerical error in either the classification assignment or the injury code assignment of a given claim, or group of claims, has been discovered.
5. The determination of an aggravated inequity has occurred. Refer to the Wisconsin Experience Rating Plan Manual.

Correction reports shall **NOT** be filed to revise values because of developments in the claim amounts and/or injury type between two valuation dates except in cases involving an aggravated inequity.

Please review these rules carefully to be sure that you are not submitting loss correction reports for other reasons, specifically, when the indemnity and/or medical amounts change between valuation periods.

#### Action Needed

Beginning May 1, 2009, we will reject any loss correction reports that are not reported as an Aggravated Inequity, Non-Compensable, or Subrogation. You will be required to explain the reason for the loss correction. This is to insure that loss corrections, not coded as stated above, are actually due to a clerical error.

If you have any questions regarding this change/procedure please contact Kay Higgins at [kay.higgins@wcrb.org](mailto:kay.higgins@wcrb.org).