Located at 20700 Swenson Drive, Suite 100, Waukesha, WI 53186

## CIRCULAR LETTER 1068- AUGUST 30, 2005

## PROCEEDINGS OF THE WISCONSIN GOVERNING COMMITTEE

## TO: MEMBERS OF THE BUREAU

A meeting of the Wisconsin Governing Committee is being called to convene in the premises of Sentry Insurance A Mutual Company, 1800 North Point Drive, Stevens Point, WI 54481 on Wednesday, September 14, 2005. The meeting will be called to order at 8:30 AM, and the following items will be discussed:

- 1. Authorizing the levying of an assessment to cover the administrative expenses for the fourth quarter of 2005.
- 2. The usual discussion centering on administrative affairs, occupancy, general expenses, personnel, etc.
- 3. Outstanding Issues:
  - a. Workers Compensation Research Institute
  - b. Carriers placed in rehabilitation/liquidation
  - c. Unit Statistical direct reporting option
  - d. WCRB Ratemaking Financial Calls
  - e. Pool Surplus Report
  - f. WWCIP Procedures (competitive bid, alternate structures, etc.)
  - g. Other
- 4. Menomonie Builders, Inc.

The Committee will review a recommendation from Bureau staff to charge-off an uncollectible amount of \$28,095.55 as owed by Menomonie Builders, Inc. to Society Insurance Company.

5. Trade Services. Inc.

The Committee will review a recommendation from Bureau staff to charge-off an uncollectible amount of \$38,838.05 as owed by Trade Services, Inc. to West Bend Mutual Insurance Company.

6. The Committee will be provided an Executive Summary on ACCCT activities.

Donna Knepper Executive Secretary