GENERAL CIRCULAR 466 - August 25, 2004

TO ALL MEMBERS OF THE BUREAU:

Insurance Data Management Association (IDMA)
Data Management for Insurance Professionals Class

The WCRB is a proud member of the IDMA and is pleased to inform you about an opportunity to participate in a Data Management for Insurance Professional class. IDMA and NISS (National Independent Statistical Service) have partnered to provide the one-day course and it will be presented in conjunction with a NISS Workshop. The class will be offered in Chicago, IL on October 26, 2004.

WHO SHOULD ATTEND:
This overview course is highly recommended for a broad audience including new hires, IT personnel who want to expand their knowledge of the business side of data management, anyone who manages data in the industry, and anyone who needs to use or communicate data - from actuaries to underwriters. It is clear, well organized, well written, illuminating, and structured for easy study.

WHEN AND WHERE:
Classroom instruction will be facilitated on Tuesday, October 26, 2004 at the Holiday Inn Select Hotel & Suites-O'Hare in Chicago, IL. The class will begin at 9:00 a.m. and end no later than 4:00 p.m.

COST:
The cost of the course is $99.

WHAT IS INCLUDED:
- Study Guide
- Classroom instruction and handouts of training materials
- "Anytime" online exam access for up to one year – notification must be given to IDMA via faxed registration form, one week prior to the selected exam date. Hardcopy exam takers must comply with the pre-set exam dates
- A 99-day limited membership that includes a three-month EDMIS subscription and access to the Members Only section of the IDMA Web site

HOW TO REGISTER:
Please go to www.niss-stat.org for more information and the registration form.

For more information about the Data Management for Insurance Professionals course go to the IDMA Web site at idma.org.

Please forward this circular to your Data Management personnel and any other staff members who could benefit from this course.