

Located at 20700 Swenson Drive, Suite 100, Waukesha, WI 53186

## CIRCULAR LETTER 1056 – JUNE 3, 2004

## PROCEEDINGS OF THE WISCONSIN GOVERNING COMMITTEE

## TO: MEMBERS OF THE BUREAU

A meeting of the Wisconsin Governing Committee is being called to convene in the premises of Cherry Hills Lodge, 5905 Dunn Road, Sturgeon Bay, WI 54235 on Friday, June 18, 2004. The meeting will be called to order at 8:30 AM, and the following items will be discussed:

- 1. Authorizing the levying of an assessment to cover the administrative expenses for the third quarter of 2004.
- 2. The usual discussion centering on administrative affairs, occupancy, general expenses, personnel, etc.
- 3. Outstanding Issues:
  - a. Workers Compensation Research Institute update
  - b. Carriers placed in rehabilitation/liquidation
  - c. Unit Statistical direct reporting option
  - d. WCRB Ratemaking Financial Calls
  - e. NTC Procedures
  - f. Wisconsin Basic Manual Wisconsin Experience Rating Manual
  - g. Pool Surplus Report
  - h. Other
- 4. Stanley Lang dba Lang Remodeling & Roofing

Additional information has been provided with regard to the request submitted by Society Insurance to transfer \$9,551.66 owed by Lang Remodeling & Roofing.

5. ER Construction Inc.

Additional information has been provided with regard to the request submitted by Society Insurance to charge-off \$31,977 owed by ER Construction Inc.

## **CIRCULAR LETTER 1056 – JUNE 3, 2004 – PAGE 2**

6. Robert Volz Trucking, Inc.

The Committee will review a recommendation from Bureau staff to transfer an uncollectible amount of \$7,505 as owed by Robert Volz Trucking Inc.

7. The Committee will be provided an Executive Summary on ACCCT activities.

Donna Knepper Executive Secretary