P.O. Box 3080 A Milwaukee, WI 53201-3080

Located at 20700 Swenson Drive, Suite 100, Waukesha, WI 53186

CIRCULAR LETTER 1055 – MAY 20, 2004

PROCEEDINGS OF THE WISCONSIN GOVERNING COMMITTEE

TO: MEMBERS OF THE BUREAU

Minutes of the Annual Meeting held in the premises of the Wisconsin Compensation Rating Bureau, 20700 Swenson Drive, Waukesha, WI 53186 on Wednesday, May 13, 2004. The meeting was called to order at 9:00 A.M. with the following members present:

REPRESENTATIVE ORGANIZATION

Acuity, A Mutual Company

CNA COMPANIES

American Casualty Company of Reading, PA Boston Old Colony Insurance Company Commercial Insurance Company of Newark, NJ Continental Casualty Company Continental Insurance Company

Fidelity & Casualty Insurance Company of NY Firemans Insurance Company of Newark, NJ

Glens Falls Insurance Company

Kansas City Fire & Marine Insurance Company National-Ben Franklin Insurance Company of IL

National Fire Insurance Company of Hartford

Niagra Fire Insurance Company

Transcontinental Insurance Company

Transportation Insurance Company

Valley Forge Insurance Company

EMC COMPANIES

EMCASCO Insurance Company

Employers Mutual Casualty Company

FIREMANS FUND INSURANCE COMPANIES

American Automobile Insurance Company

American Insurance Company

Associated Indemnity Corporation

Fireman's Fund Insurance Company

Fireman's Fund Insurance Company of WI

National Surety Corporation

Mike Moegenburg

George Busche

Bob Cascioli

Ken Blake

GENERAL CASUALTY COMPANIES

Blue Ridge Indemnity Company

Blue Ridge Insurance Company

General Casualty Company of WI

General Casualty Company of IL

MassWest Insurance Company

Regent Insurance Company

Jim Vandenberg Tom Vanderbusch

Steve Ginsburg

LIBERTY INSURANCE GROUP

Consolidated Insurance Company

Employers Insurance of Wausau, A Mutual Company

First Liberty Insurance Company

Hawkeye Security Insurance Company

Indiana Insurance Company

LM Insurance Corporation

Liberty Insurance Corp

Liberty Insurance Underwriters Company

Liberty Mutual Fire Insurance Company

Liberty Mutual Insurance Company

The Midwestern Indemnity Company

Peerless Indemnity Company

Peerless Insurance Company

The Netherlands Insurance Company

Wausau Business Insurance Company

Wausau General Insurance Company

Wausau Underwriters Insurance Company

Victoria Vesely

ROYAL SUNALLIANCE COMPANIES

American & Foreign Insurance Company

Connecticut Indemnity Company

Fire & Casualty Insurance Company of CT

Globe Indemnity Company

Grocers Insurance Company

Newark Insurance Company

Orion Insurance Company

Phoenix Assurance Company of NY

Royal Indemnity Company

Royal Insurance Company of America

Royal SunAlliance Personal Insurance Company

Safeguard Insurance Company

Security Insurance Company of Hartford

ST. PAUL TRAVELERS INSURANCE COMPANIES

Athena Assurance Company

Automobile Insurance Company of Hartford

Charter Oak Fire Insurance Company

Discover Property & Casualty Insurance Company

Economy Fire & Casualty Company

Economy Preferred Insurance Company

Farmington Casualty Company

Alan Carpenter

Fidelity & Guaranty Insurance Company

Fidelity & Guaranty Insurance Underwriters

Nipponkoa Insurance Company, Ltd

Northbrook Indemnity Company

Phoenix Insurance Company

St. Paul Fire & Casualty Insurance Company

St. Paul Fire & Marine Insurance Company

St. Paul Guardian Insurance Company

St. Paul Medical Liability Insurance Company

St. Paul Mercury Insurance Company

St. Paul Protective Insurance Company

Seaboard Surety Company

Standard Fire Insurance Company

Travelers Casualty Company of CT

Travelers Casualty & Surety Company

Travelers Casualty & Surety of America

Travelers Casualty Insurance Company of America

Travelers Commercial Casualty Company

Travelers Commercial Insurance Company

Travelers Indemnity Company

Travelers Indemnity Company of America

Travelers Indemnity Company of CT

Travelers Insurance Company

Travelers Property Casualty Company of America

United States Fidelity & Guaranty

SENTRY COMPANIES

Dairyland Insurance Company

Middlesex Insurance Company

Patriot General Insurance Company

Sentry Insurance, A Mutual Company

Sentry Select Insurance Company

SOCIETY COMPANIES

Society Insurance A Mutual Company

Venture Insurance Company

UNITED HEARTLAND

Greenwich Insurance Company

United Wisconsin Insurance Company

West Bend Mutual Insurance Company

Wisconsin Compensation Rating Bureau

Rick Levin

Bill Swarthout

Chad Thurn

Emil Pfenninger Paul Hingtgen

Pam Allison

Ralph Herrmann

Richard Colvin

Christine Siekierski

Nancy Kierzek

Donna Knepper

(To obtain a complete listing of Bureau members, please see the Wisconsin Compensation Rating Bureau 2003 Annual Report.)

Also Present:

Allied Construction Employers Association Michael Best & Friedrich Milliman USA NCCI Ed Hayden Paul Riegel Gary Josephson Karen Ayers

The Chairperson read the following opening statement before convening the meeting:

"This Committee meeting has been called to discuss the items of mutual interest and concern to the members of the Wisconsin Compensation Rating Bureau. In accordance with both Federal and Wisconsin State Anti-trust Laws, this Committee is prohibited from any discussion or action which constitutes any form of boycott, coercion or intimidation."

- 1. Mr. Ralph Herrmann, President of the Wisconsin Compensation Rating Bureau, was advised that a quorum was established, and the meeting was declared open for business.
- 2. The reading of the minutes for the last Annual Meeting was waived, and the minutes were approved as published.
- 3. The next order of business was the submission of the President's report for the 2003 business year. Each member present was furnished with a copy of the 2003 Annual Report. Mr. Herrmann commented on portions of the Annual Report.

Mr. Herrmann's summary included:

- Web site enhancements
- Direct reporting of Unit Statistical Reports
- 2003 rate revision
- Increase in the number of NTCs issued with a decrease in the total number of fines levied
- Substantial growth in the WWCIP
- WCRB membership activity
- Review of the WCRB income and expenditures
- Continued decline in the overall operating expense ratio

Mr. Herrmann expressed his appreciation to the entire membership for their continued support, and specifically thanked all members of the Governing Committee, the Rating Committee, the Pool Committee, and the several subcommittees for their commitment and hard work during 2003. He also acknowledged the assistance and cooperation of the Office of the Commissioner of Insurance, the Department of Workforce Development, Bureau legal counsel, the other Independent Bureaus, and the members of his staff for their dedication and hard work.

4. The next order of business was the election of companies to fill the vacancies of retiring committee members on both the Governing Committee and the Rating Committee. President Herrmann directed that the representatives of the stock and non-stock companies caucus separately for this purpose. Upon adjournment of the caucuses, the spokesperson for the stock and non-stock companies advised that the following companies had been elected to the Governing Committee and Rating Committee:

GOVERNING COMMITTEE

General Casualty Insurance Company Secura Insurance A Mutual Company

RATING COMMITTEE

Employers Mutual Casualty Company United Wisconsin Insurance Company

The Wisconsin Committees are now comprised of the following companies:

GOVERNING COMMITTEE

Employers Insurance of Wausau
Fire & Casualty Insurance Company of CT
Fireman's Fund Insurance Company
General Casualty Insurance Company
Secura Insurance A Mutual Company
Sentry Insurance A Mutual Company
Society Insurance, A Mutual Company
Travelers Insurance Company

RATING COMMITTEE

Continental Casualty Company
Employers Insurance of Wausau
Employers Mutual Casualty Company
General Casualty Insurance Company
Ed Hayden (Employer Representative)
John Metcalf (Employer Representative)
Sentry Insurance, A Mutual Company
Society Insurance, A Mutual Company
Travelers Insurance Company
United Wisconsin Insurance Company

5. The non-stock companies elected Employers Insurance of Wausau to Chair the Governing Committee; the stock companies elected Employer Representative John Metcalf to Chair the Rating Committee and General Casualty Company to be Vice-Chair of the Governing Committee.

6. President Herrmann reaffirmed the appointment of Employers Insurance of Wausau to the Finance Subcommittee.

There being no further business to transact, the meeting was adjourned.

Donna Knepper Executive Secretary